

VOCATIONAL ASSESSMENT PROFILE

Student: James DOB: 1-23-95
School: Enfield High School Grade: _____
Primary Disability: ADHD

CAREER INTERESTS:

Inventory Administered: _____ Date: _____

Examiner: _____ Position: _____

High Interest Areas: _____

Moderate Interest Areas: _____

Low Interest Areas: _____

1. Has student expressed an interest in a specific career field?

☒ Yes ☐ No

If yes, specify: Automotive repair

2. Has student expressed a dislike for a specific career? ☒ Yes ☐ No

If yes, specify: Anything that requires college

3. What hobbies/interests does the student pursue during personal time?

Skateboarding, cars, extreme sports,
movies

VOCATIONAL EXPERIENCES SCHOOL COURSES:

Has the student participated in any of the following courses/classes:

Course	Has student met minimum competencies?		Has student demonstrated interest?	
	Yes	No	Yes	No
CWE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing Ed	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vocational Agriculture	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vocational Ed. Classes:				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business Ed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Family & Consumer Sciences	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other:				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

UNPAID VOCATIONAL EXPERIENCES:

Has the student participated in any UNPAID career exploration or job shadowing opportunities in the school or community?

[illegible]

WORK HISTORY – PAID WORK EXPERIENCES

(Attach training plans, Evaluations if available)

Place of Work	Position Held	Date(s)	Did the student like this type of work?
Tobacco farms	Picker	Summer 2010	___ Yes ___ <input checked="" type="checkbox"/> No
			___ Yes ___ No
			___ Yes ___ No
			___ Yes ___ No
			___ Yes ___ No

Comments: _____

BEHAVIORAL/SOCIAL:

	Excellent	Good	Fair	Poor
School Attendance		<input checked="" type="checkbox"/>		
Commitment to school-related responsibilities				<input checked="" type="checkbox"/>
Independence in follow-through of assigned tasks			<input checked="" type="checkbox"/>	
Ability to accept constructive criticism			<input checked="" type="checkbox"/>	
Interpersonal Relations with Peers		<input checked="" type="checkbox"/>		
Interpersonal Relations with Adults			<input checked="" type="checkbox"/>	
Personal Hygiene			<input checked="" type="checkbox"/>	
Other:				
Other:				

Comments: _____

MEDICAL:

1. Is there any known medical conditions that may prevent regular attendance at school? ___ Yes ___ ☒ No

If yes, explain: _____

2. Is there any known medical condition that may prevent student from performing specific jobs/tasks at work (i.e. lifting, bending, full schedule, etc.) ___ Yes ___ ☒ No

If yes, explain: _____

MEDICAL (continued)

3. Is the student taking any medications? ☒ Yes ☐ No

If yes, does this medication need to be administered during the school/workday? ☒ Yes ☐ No

LEARNING PREFERENCES:

1. By which mode(s) does the student receive and retain information most efficiently?

☐ Auditory ☐ Visual ☒ Hands-On ☐ Other

2. Summarize Learning Preference Strengths:

- Learns by "doing" (Kinesthetic) - Auditory
- Visual

3. Summarize Learning Preference Weaknesses:

- Reading
- Writing

4. What specific accommodations would be required to ensure success in a work environment?

- Structured breaks

INTERAGENCY REFERRALS:

Agency	Referral Needed	In Process	Accepted
Bureau of Rehabilitation Services (BRS)			
Department of Mental Retardation (DMR)			
Department of Mental Health and Addiction Services (DMHAS)			
Board of Education and Services for the Blind (BESB)			
Community Mental Health Agency:			
Community Job Training/Employment Agency:			
Disability Services Office at Postsecondary Institution			
Other: _____			

ADDITIONAL:

1. Does the student have a social security number (needed for work)
☒ Yes ☐ No

If yes, specify SS#: N/A

2. Does the student receive any federal/state financial assistance that might be jeopardized if employment is secured (SSI, SSDI, Title XIX, etc)?
☐ Yes ☒ No

If yes, specify benefits: _____

3. Does the student have a driver's license: ☐ Yes ☒ No

4. List towns/communities which would be acceptable for employment:

- Enfield
- Suffield
- East Windsor
- South Windsor

SUMMARY:

VOCATIONAL AND COMMUNITY STATED GOALS (Comments on higher education, employment, training, living, community participation, needs aspirations):

Student: Wants to work with cars, hands

Parent: wants James graduate and work in his desired field.

School: N/A

VOCATIONAL IMPLICATIONS (Include vocational, academic, behavioral, medical, learning styles, transportation, etc.)

Strengths: Working with hands, athleticism,

Barriers: ADHD, restlessness

Additional Comments: Would like to get driver's license.

Completed by: William Walpole Position: Clinical Educator

Date(s): 5/10/11

CAREER AND EMPLOYMENT SKILLS LIST

CAN YOU:

1. Identify your future career or work choices or interests?
2. Describe current/future career and employment trends?
3. Identify your training needs for reaching your vocational goals?
4. Identify and get information from places that provide the type of education or training you desire?
5. Identify and get information on vocational training institutions and programs?
6. Identify the prerequisites needed to enter the education or training program you desire?
7. Describe cost and time for successfully completing a training or degree program?
8. Identify and contact agencies or resources for financial assistance?
9. Identify possibilities for entry-level jobs (first part-time job)?
10. Successfully complete a job or training application?
11. Prepare a resumé?
12. Perform well in a job or training interview?
13. Present a good work image (e.g., dress appropriately, be neat, keep work area clean)?
14. Work independently?
15. Get along well with a boss and co-workers?
16. Accept criticism?
17. Work well with customers?
18. Attend work and be on time?
19. Be on time for work assignments?
20. Organize your work time and materials?
21. Consistently complete work at an acceptable rate with few errors?
22. Seek extra help if you are having trouble with a job assignment?
23. Follow work place policies, directions, and rules?
24. Use tools and equipment safely and "troubleshoot" if they are not working?
25. Terminate a job appropriately and know what to do if you're laid off?

This *Skills List* can be modified based on your students' grade or developmental level.

Job Search Asset Checklist

Name James

Date 5/10/11

Please respond to the following statements by making a checkmark in the "Yes" or "No" or "Not Sure" column.			
	Yes	No	Not Sure
1. I can fill out a job application accurately and completely.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I can prepare a good quality resume and cover letter.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. I know how to research job opportunities in my local labor market.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. I know how to do an informational job interview.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. I know how to network with friends and acquaintances to find a job.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. I know how to make cold calls to employers to uncover job leads.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. I know how to dress for a job interview and make a good impression.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. I have good job interviewing skills and can handle <u>tough</u> questions.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. I know how to follow-up with an employer after a job interview.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. I know what's <u>most</u> important to an employer.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. I had a good attendance record in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. I had a good punctuality record in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. I was known for having a positive attitude in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. I was known for being self-motivated in my past jobs.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15. I was known for being honest and trustworthy in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. I worked well with supervisors and coworkers in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. I followed directions well in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. I took constructive criticism well in my past jobs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. I was a hard worker in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. I was a good team player in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. I used good time management skills in my past jobs.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
22. I am able to pass an employer's drug test.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. I received good performance evaluations in my past jobs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. I have positive references from past employers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. I have never left a job without giving adequate notice.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Student Signature James